



Government of **Western Australia**  
Department of **Mines and Petroleum**

# Freedom of Information Statement 2016 - 2017

Document type, availability and accessibility

Prepared in accordance with section 94 of the *Freedom of Information Act 1992* (WA)

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## Preface

The Information Statement is a reporting requirement under sections 94-96 of the Freedom of Information Act 1992 (WA) (FOI Act). It has been prepared as a guide to the public about the Freedom of Information procedure and information held by the Department of Mines and Petroleum.

This statement also includes guidance to the public in relation to the following:

legislation administered by the agency;

divisional structure and decision-making functions of the agency; and  
availability and accessibility of information that the Department holds.

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**Tim Griffin** | Acting Director General  
Department of Mines and Petroleum  
02 December 2016

# **1 Responsibilities of Minister and Department of Mines and Petroleum**

The Department of Mines and Petroleum (DMP) is the State's lead agency in attracting private investment in resources exploration and development. This is done through the provision of geoscientific information on minerals and energy resources, and management of equitable and secure titles systems for the mining, petroleum and geothermal industries.

DMP also carries prime responsibility for regulating these extractive industries and dangerous goods in Western Australia. The Department collects resource royalties on behalf of the State Government and ensures that the highest level of safety, health and environmental standards are achieved in accordance with State and Commonwealth legislation, regulations and policies.

The effects that the functions of DMP will have on the public stem from the Department's mission and services.

## **OUR MISSION**

Contribute to making Western Australia the destination of choice for responsible resource exploration, development and operations.

## **AGENCY SERVICES**

- Providing resources sector information and advice to industry, community and government.
- Managing land access for resources related activity to optimise return to the State.
- Responsible resource sector regulation.

## 2 Legislation administered by DMP as at July 2016

### 2.1 Acts

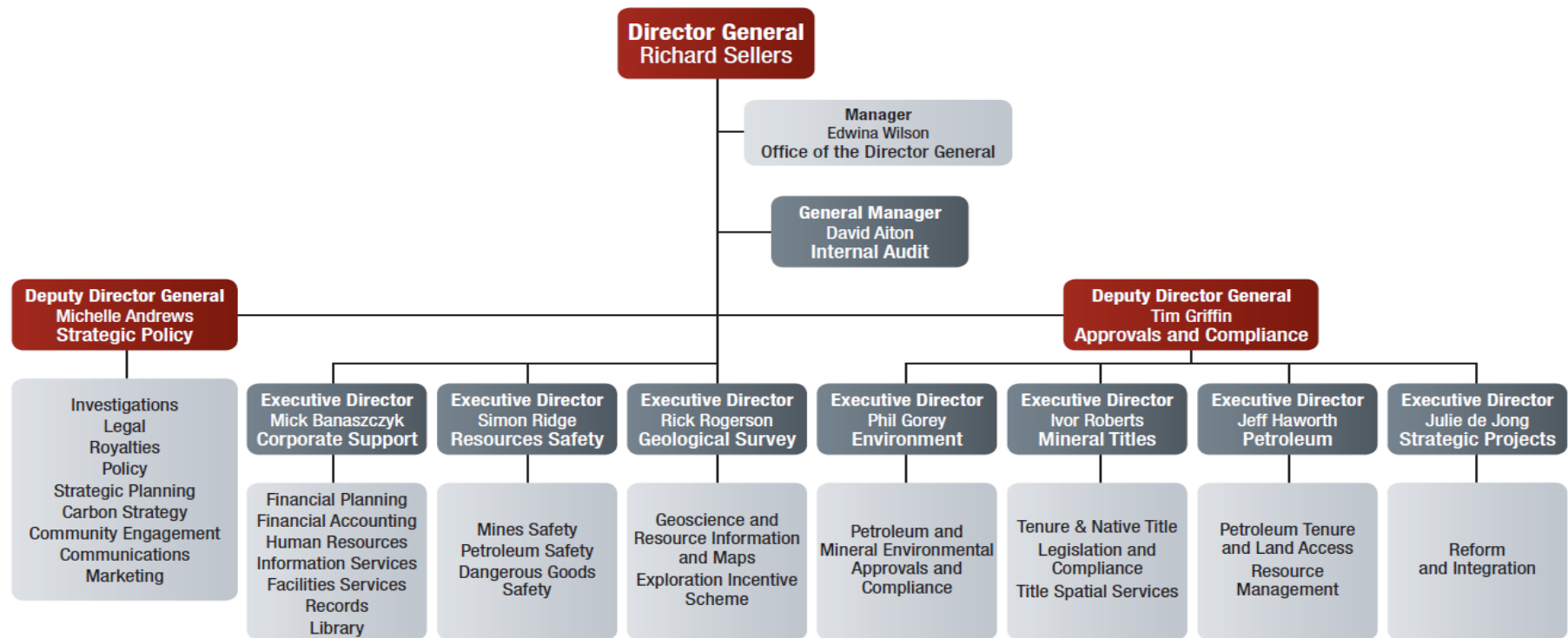
- *Anglo-Persian Oil Company Limited's (Private) Act 1919*
- *Barrow Island Royalty Trust Account Act 1985*
- *Barrow Island Royalty Variation Agreement Act 1985*
- *British Imperial Oil Company, Limited (Private) Act 1925*
  
- *Coal Industry Tribunal of Western Australia Act 1992*
- *Coal Miners' Welfare Act 1947*
- *Dangerous Goods Safety Act 2004*
- *Mines Safety and Inspection Act 1994*
- *Mining (Validation and Amendment) Act 1986*
- *Mining Act 1978*
- *Mining on Private Property Act 1898*
- *Mining Rehabilitation Fund Act 2012*
- *Offshore Minerals (Registration Fees) Act 2003*
- *Offshore Minerals Act 1994 (Cwlth)*
- *Offshore Minerals Act 2003*
- *Petroleum (Submerged Lands) Act 1982*
- *Petroleum (Submerged Lands) Registration Fees Act 1982*
- *Petroleum Act 1936*
- *Petroleum and Geothermal Energy Resources (Registration Fees) Act 1967*
- *Petroleum and Geothermal Energy Resources Act 1967*
- *Petroleum and Geothermal Energy Safety Levies Act 2011*
- *Petroleum Pipelines Act 1969*
- *Petroleum Titles (Browse Basin) Act 2014*
- *Various State Agreement Acts (Royalty Administration)*

### 2.2 Regulations

- *Coal Industry Tribunal of Western Australia Regulations 1992*
- *Coal Miners' Welfare Regulations 1948*
- *Dangerous Goods Safety (Explosives) Regulations 2007*
- *Dangerous Goods Safety (General) Regulations 2007*
- *Dangerous Goods Safety (Major Hazard Facilities) Regulations 2007*
- *Dangerous Goods Safety (Road and Rail Transport of Non-explosives) Regulations 2007*
- *Dangerous Goods Safety (Security Sensitive Ammonium Nitrate) Regulations 2007*

- *Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007*
- *Environmental Protection (Clearing of Native Vegetation) Regulations 2004 (WA)*
- *Mines Safety and Inspection Levy Regulations 2010*
- *Mines Safety and Inspection Regulations 1995*
- *Mining (Ellendale Diamond Royalties) Regulations 2002*
- *Mining Regulations 1981*
- *Mining Rehabilitation Fund Regulations 2013*
- *Offshore Minerals (Registration Fees) Regulations 2010*
- *Offshore Minerals Regulation 2010*
- *Petroleum and Geothermal Energy (Environment) Regulations 2012*
- *Petroleum and Geothermal Energy Resources (Management of Safety) Regulations 2010*
- *Petroleum and Geothermal Energy Resources (Occupational Safety and Health) Regulations 2010*
- *Petroleum and Geothermal Energy Resources (Registration Fees) Regulations 1990*
- *Petroleum and Geothermal Energy Resources Regulations 1987*
- *Petroleum and Geothermal Energy Resources (Resource Management and Administration) Regulations 2015*
- *Petroleum and Geothermal Energy Safety Levies Regulations 2011*
- *Petroleum Pipelines (Environment) Regulations 2012*
- *Petroleum Pipelines (Management of Safety of Pipeline Operations) Regulations 2010*
- *Petroleum Pipelines (Occupational Safety and Health) Regulations 2010*
- *Petroleum Pipelines Regulations 1970*
- *Petroleum (Submerged Lands) (Diving Safety) Regulations 2007*
- *Petroleum (Submerged Lands) (Environment) Regulations 2012*
- *Petroleum (Submerged Lands) (Management of Safety on Offshore Facilities) Regulations 2007*
- *Petroleum (Submerged Lands) (Occupational Safety and Health) Regulations 2007*
- *Petroleum (Submerged Lands) (Pipelines) Regulations 2007*
- *Petroleum (Submerged Lands) Registration Fees Regulations 1990*
- *Petroleum (Submerged Lands) Regulations 1990*
- *Petroleum (Submerged Lands) (Resource Management and Administration) Regulations 2015*

### 3 Organisational structure of DMP as at July 2016





## 4 Functions of the Department

### 4.1 Mineral Titles

The Mineral Titles Division approves and administers tenements for exploration and extraction of minerals. It assists applicants to meet the requirements of Native Title and Aboriginal Heritage processes and places conditions on activities on mining and exploration tenements.

Onshore mineral titles in Western Australia are administered in accordance with the *Mining Act 1978*, save for those mineral titles described in various State Agreement Acts. MTD is responsible for the administration of these mining titles. The key titles are prospecting licence, exploration licence, miscellaneous licence, retention licence, mining lease and general purpose lease.

MTD assists tenement applicant to comply with their responsibilities under the *Mining Act 1978*, including:

- providing access to Mineral Titles Online and the digital mapping system;
- assessment of and advice concerning applications;
- compliance with the requirements of the *Native title Act 1993* (Cwlth); and
- stakeholder consultation.

MTD is responsible for ensuring title holders comply with annual and other statutory obligations of the Act.

### 4.2 Petroleum

The Petroleum Division is responsible for the approval and administration of petroleum and geothermal titles and associated resource management and operational activities in Western Australia. These processes include:

- preparing the release of acreage for exploration, and administering the bidding system;
- assessment of applications and grant of title;
- title administration and collection of fees;
- approval of operational activities (eg assessment and approval of field development plans and well management plans);
- Native Title negotiation;
- preparation of maps and publications;
- stakeholder consultation; and

- ensuring compliance under the relevant legislation, including monitoring production and ensuring well integrity.

Petroleum titles in Western Australia are granted in accordance with the *Petroleum and Geothermal Energy Resources Act 1967*, *Petroleum Pipelines Act 1969* and *Petroleum Submerged Lands Act 1982*.

Geothermal titles in Western Australia are granted in accordance with the *Petroleum and Geothermal Energy Resources Act 1967*.

Under the legislation, the Petroleum Branch's key decision making functions relate to the grant and administration of petroleum and geothermal licences and permits, including:

- Exploration Permit and renewal
- Production Licence and renewal
- Pipeline Licence renewal
- Approval to Drill
- Approval to Conduct a Survey
- Retention Lease and renewal
- Special Prospecting Authority
- Infrastructure Licence
- Drilling Reservation
- Access Authorities.

### **4.3 Environment**

The Environment Division promotes best practice environmental management by delivering high quality and timely environmental regulatory and policy services.

Key roles of the division include:

- administering the environmental aspects of State and Commonwealth mineral and petroleum legislation;
- assessing, auditing and monitoring environmental aspects of mining and petroleum projects;
- providing environmental incident investigation services and initiating the department's environmental enforcement policy as required;
- liaising with core stakeholders and benchmarking the division's performance against customer expectations;
- regulating the provisions of the native vegetation clearing regulations for the resources sector;
- leading the environmental reform program; and
- administering the Mining Rehabilitation Fund.

The Environment Division is also responsible for developing and publishing a range of environmental guidelines and policies to ensure industry is well informed about correct industry practices.

Under the legislation, the Environment Division's key decision making functions relate to the recommending and granting of the following submissions and permits:

- Mining Proposal
- Programme of Work (Exploration and Prospecting)
- Native Vegetation Clearing Permit
- Mine Closure Plan
- Mining Rehabilitation Fund
- Environmental plans.

#### **4.4 Geological Survey**

The Geological Survey of Western Australia (GSWA) publishes high quality reports, maps, and state-of-the-art databases documenting geology and mineral and energy resources of Western Australia, continuously improving our knowledge of the geological framework of the State. This information is used by stakeholders and the Department to promote the resource exploration potential of the State to exploration companies worldwide. It is also critical in Government decision-making, particularly on resource policy formulation, resource-related approvals, and in land use planning.

#### **4.5 Strategic Policy**

The Strategic Policy division has a lead role in working across the Department and with other agencies and stakeholders on a broad range of strategic and policy issues that support responsible development of the State's mineral and petroleum resources. It also manages the South West Hub carbon capture and storage project.

The division provides specialist support to operational areas dealing with key strategic issues, including legal, investigation, policy and communication services.

The State's royalties system is administered by the division, supported by economic research and analysis of the resources sector.

#### **4.6 Resources Safety**

The Resources Safety Division is the State's specialist regulator for occupational health and safety in the minerals, onshore petroleum and geothermal energy sectors, and for the safe use of dangerous goods.

Resources Safety promotes safety in the mining, petroleum and dangerous goods industries through compliance and enforcement activities, licensing and educating and providing information to industry.

The division has an extensive online presence of guidance material, and publishes the *Resources Safety Matters* magazine three times per year.

The Mines Safety Branch administers the *Mines Safety and Inspection Act 1994* (WA) and promotes occupational safety and health in the exploration, mining, extraction and processing of Western Australian resources.

The Dangerous Goods and Petroleum Safety Branch administers the *Dangerous Goods Safety Act 2004* (WA), the *Petroleum and Geothermal Energy Resources Act 1967* (WA), the *Petroleum Pipelines Act 1969* (WA) and the *Petroleum (Submerged Lands) Act 1982*. It provides:

- administration of the manufacture, storage, handling, transport and use of dangerous goods;
- occupational safety regulatory services for onshore and offshore (within state waters) petroleum;
- technical safety case assessments and review for onshore and offshore (within state waters) petroleum and major hazard facilities;
- auditing and investigations for onshore and offshore (within state waters) petroleum and major hazard facilities; and
- specialist advice for onshore and offshore (within state waters) petroleum and major hazard facilities.

#### **4.7 Corporate Support**

Corporate Support Division delivers a range of corporate services including:

- consultancy and operational services in the functional areas of personnel, occupational safety and health and well-being, payroll, labour relations, learning and development, human resources strategic and workforce planning and performance management;
- producing the Department's statutory reports, payment of accounts, receipting of money, issuing invoices to external clients; maintaining the Department's financial systems and coordinating the Department's internal and external budget process;
- information and communication technology (ICT) strategies and governance, infrastructure and communications, applications and office systems;
- building and accommodation management and vehicle fleet and parking management;
- assisting staff with their record keeping responsibilities, providing records services to all DMP business areas including mail and document management, file management, records storage, records

- retention and disposal, and facilitating compliance with the *State Records Act 2000*; and
- a library providing information services to staff and industry clients.

## **5 Public Participation**

### **5.1 Community engagement**

The Department of Mines and Petroleum is committed to providing appropriate opportunities for the community to participate in the performance of its functions. Differing levels of engagement are used depending on legislation and policy requirements and the impact, complexity and level of interest in any issue.

Community engagement activities include advertising public comment periods, workshops, open days, advisory committee meetings, and individually by letter, telephone and email.

## **6 Freedom of Information applications**

The *Freedom of Information Act 1992* (WA) (FOI Act) gives every person the right to seek access to documents held by government agencies. Documents may comprise written material, diaries, emails, plans, drawings, photographs, electronic images, film or any information stored in electronic format.

It is the aim of DMP to make documents available as soon as possible and at the least possible cost. Whenever possible, documents will be provided outside of the FOI process. The agency is, however, mindful of the public interest in the proper functioning of Government, confidentiality, and the rights of third parties in relation to personal and business/commercial information.

Access to all documents held by DMP that are not publicly available may be applied for through an FOI application. If applicants wish to discuss their request prior to submitting an application, they may do so by contacting either:

- the FOI Coordinator (Resources Safety Division) for applications relating to resources safety matters on phone 9358 8147, or
- the FOI Coordinator (Mineral House) for applications relating to all matters other than resources safety on phone 9222 3246.

## **6.1 Fees and charges**

Under the FOI Act, DMP must collect an application fee of \$30 for non-personal applications before the request for access can be considered. There are no fees or charges for applications concerning the applicant's personal information.

Additional charges may apply for processing applications. The charges are calculated on the basis of 20c per page for photocopying, \$1.00 per CD and \$30 per hour for processing time. However, DMP is committed to providing access to documents at the least possible cost and charges are kept to a minimum.

## **6.2 Estimate of charges**

An estimate of charges can be requested from the agency when lodging an application. If the charges are likely to exceed \$25, the agency must give an estimate of charges and ask the applicant whether or not they want to proceed with the application. The applicant must notify the agency (within 30 days) of their intention to proceed. In some instances the agency may request an advance deposit.

The applicant should advise the agency if they are financially disadvantaged, as consideration may be given to waiving charges.

## **6.3 Scope of applications**

The FOI Act requires the agency to help the applicant with their application if they are having difficulty defining the documents they are seeking. The agency may describe the kinds of documents and records kept to help narrow the scope of their application. By reducing the scope of the application, the work for the agency and the cost to the applicant are both reduced. It will also ensure that the work involved for the agency is reasonable. An agency may refuse to deal with a large request.

## **6.4 Lodgement of applications**

All FOI applications should:

- be submitted in writing, either on one of the Department's application forms (in the Freedom of Information section under 'Application Forms' on DMP website), by letter, email or through DMP Submissions option (in the Freedom of Information section under 'FOI Lodgement' on DMP website);
- include payment of the \$30 application fee;
- provide enough information for the Department to identify the requested documents; or if the application is for amendment of personal information, details must be provided to show how or why the agency's records are inaccurate, incomplete, out of date or

misleading and give details of the amendment that the person wishes to be made;

- provide an address in Australia to which notices can be sent; and
- if forwarded by mail, be sent to either:

The Freedom of Information Officer  
Department of Mines and Petroleum  
100 Plain Street  
EAST PERTH WA 6004

or, for documents concerning mine safety and dangerous goods licences:

The Freedom of Information Coordinator  
Resources Safety Division  
Department of Mines and Petroleum  
100 Plain Street  
EAST PERTH WA 6004.

Applications will be acknowledged upon receipt and applicants will be notified of the Department's decision within 45 days of lodgement.

## **6.5 Consultation with third parties**

The Department has an obligation to consult with third parties if there is information relating to them in documents for which an FOI application has been made. Third parties may claim exemption from disclosure for information within the documents under exemption clauses 3 and/or 4 of Schedule 1 to the FOI Act. However, the decision regarding release is made by the Department, but can be appealed in the review process.

## **6.6 Personal information**

The exemption at clause 3 of Schedule 1 to the FOI Act protects the essential private interests or personal information of individuals. The exemption is limited by the application of the public interest test. Information about an individual whose identity is apparent or can easily be ascertained or information that identifies an individual can be withheld if disclosure is not considered to be in the public interest.

Application of this exemption is also limited in respect of individuals acting in an official capacity as an officer of an agency, or performing services for an agency under contract. For the purposes of subclause 3(3) and 3(4), the disclosure of an employee or contractor's name, functions and duties, title, qualifications and anything undertaken in the course of their duties is not exempt matter.

In most cases, it is appropriate to delete the information that identifies an individual in accordance with clause 3(1), and to provide access to copies of the remaining information in edited form.

Personal information cannot be released without first consulting with the individual concerned. Where the identity of the individual/third party can be ascertained from the information, access can be granted in another form. An example would be a hand-written letter, whereby a typed version could be provided to the applicant. If a third party consents to the release of information then it should be released.

If the third party does not consent and the Department decides to withhold the information, the applicant may lodge an application for internal review of the decision. If the internal review confirms the decision, the applicant may then apply to the Information Commissioner for an external review of the decision.

## **6.7 Commercial or business information**

The exemption at clause 4 of Schedule 1 to the FOI Act protects the commercial or business information supplied to government by third parties. It does not protect the business or commercial affairs of government agencies. There are three categories to this exemption, with each one requiring the company or business concerned to be consulted before information can be considered for release.

### **Trade secrets**

There is no formal definition of a trade secret. A trade secret may be determined by what measures are taken by the company or business to guard that secret.

### **Commercially valuable information**

It must first be established that the information (other than trade secrets) has a commercial value, and secondly that it could be reasonably expected that the commercial value would be diminished or destroyed if the information were to be released. The company or business will need to show to the Department that the expectation of destruction or diminution of the commercial value of the information is real, substantial and not speculative or a possibility, risk or chance.

### **Other commercial or business information**

It must first be established that the information is directly related to the business, professional, commercial or financial affairs of a third party, and secondly that the release of this information could reasonably be expected to adversely affect those affairs or prejudice the future supply of information of that kind to the Government or the Department.

The company or business will need to prove to the Department that the expectation of adverse effect(s) is real, substantial and not speculative or



a possibility, risk or chance. The Department will have to determine whether it is a reasonable expectation that the future supply of this type of information will be prejudiced, based on the assertions of the company or business concerned.

In some cases, Departmental legislation may require the supply of commercial or business information; otherwise an application for a grant or benefit cannot be assessed and may not be provided. In such cases, it could not be argued that disclosure would prejudice the future supply of information to the Department.

The application of a public interest test applies to matter falling within the provisions of clause 4(3).

## **6.8 Notice of Decision**

Once a decision has been made by the Department regarding access to requested documents or the amendment of personal information, the applicant will be provided with a Notice of Decision as soon as practicable but in any case within 45 days. The Notice of Decision will include details such as:

- the date on which the decision was made;
- the name and designation of the officer who made the decision;
- if the document is an exempt document, the reasons for classifying the matter as exempt, or the fact that access is given to an edited copy; and
- information on the rights of review and appeal under the FOI Act and the procedures to be followed to exercise those rights.

Exemptions from Schedule 1 of the FOI Act that are more commonly used by DMP are:

- Clause 1 – Cabinet and Executive Council
- Clause 3 – Personal information
- Clause 4 – Commercial or business information
- Clause 5 – Law enforcement, public safety and property security
- Clause 7 – Legal professional privilege
- Clause 8 – Confidential communications
- Clause 11 – Effective operation of agencies
- Clause 12 – Contempt of Parliament or Court.

## **6.9 Refusal of access**

If the applicant is not satisfied with this decision, the FOI Act provides for the applicant to request the agency to conduct an internal review of its decision.

Requests for review must be made within 30 days of receiving the notice of decision. Applicants will be notified of the outcome of the review within 15 days. If applicants are still dissatisfied after the review, they may lodge a complaint with the Information Commissioner. There is no charge for applications for review of decisions.

## **6.10 Information Commissioner**

The role of the Information Commissioner is to independently review access decisions where there is a conflict regarding the release of documents under the FOI Act. The Information Commissioner also provides independent advice and assistance to both applicants and agencies on matters concerning the FOI Act.

All agencies must submit an annual statistical return to the Information Commissioner at the end of each financial year. These statistics are then detailed in the Information Commissioner's Annual Report to Parliament.

Should you require further information, please visit the website of the Office of the Information Commissioner (WA) at [www.foi.wa.gov.au](http://www.foi.wa.gov.au) .

## **7 Documents Held by this Agency**

All published documents available for viewing or free of charge to the public can be found on the 'Publications' page of the DMP website and through online systems.

### **7.1 Online Systems**

DMP's Online Systems contain a vast amount of public information covering all business areas of the Department, including mining tenements, mining projects, petroleum projects and geo-scientific information.

Details of documents available for purchase from DMP can be found on the e-bookshop on the DMP website at [www.dmp.wa.gov.au/bookshop](http://www.dmp.wa.gov.au/bookshop) .

### **7.2 DMP Public Counter**

The public counter of DMP, located on level1, 100 Plain Street, East Perth is open from 8.30am to 4.30pm from Monday to Friday. The counter officers can provide assistance with the use of the Department's Online Systems and conduct Mining Register searches (charges apply).

The Department also operates regional officers where assistance may be obtained.

The Department also operates regional offices where assistance may be obtained:

**Collie**

Inspector of Mines  
66 Wittenoom Street (PO Box 500)  
COLLIE WA 6225  
Ph: +61 (08) 9734 1108  
Fax:+61 (08) 9734 1606

**Coolgardie**

Mining Registrar – Mineral Titles Division  
62 Bayley Street (Box 41)  
COOLGARDIE WA 6429  
Ph: +61 (08) 9026 7930  
Fax:+61 (08) 9026 6204

**Kalgoorlie**

Regional Mining Registrar – Mineral Titles Division  
Cnr Hunter and Broadwood Streets  
WEST KALGOORLIE WA 6430  
Ph: +61 (08) 9021 9499  
Fax:+61 (08) 9091 2428

Postal Address:

Locked Bag 405  
KALGOORLIE WA 6433

Liaison Officer, South and Central Tenure and Native Title  
Cnr Hunter and Broadwood Streets  
WEST KALGOORLIE WA 6430  
Ph: +61 (08) 9021 9437  
Satphone: 0404 064 238  
Fax:+61 (08) 9091 2428

Geological Survey Regional Office  
(including Joe Lord Core Library)  
Cnr Hunter and Broadwood Streets  
WEST KALGOORLIE WA 6430  
Ph: +61 (08) 9022 0400  
Fax:+61 (08) 9091 4499

Kalgoorlie Regional Office  
Cnr Hunter and Broadwood Streets  
WEST KALGOORLIE WA 6430  
Ph: +61 (08) 9021 9499  
Fax:+61 (08) 9021 9444

**Karratha**

Mining Registrar – Mineral Titles Division  
Cnr Welcome Rd and Hedland Place (Box 518)  
KARRATHA WA 6714  
Ph: +61 (08) 9186 8888  
Fax:+61 (08) 9186 8889

**Leonora**

Mining Registrar – Mineral Titles Division  
Rochewster Street (Box 173)  
LEONORA WA 6438  
Ph: +61 (08) 9037 6106  
Fax:+61 (08) 9037 6248

**Marble Bar**

Mining Registrar – Mineral Titles Division  
General Street (Locked Bag 7)  
MARBLE BAR WA 6760  
Ph: +61 (08) 9176 1625  
Fax:+61 (08) 9176 1048

**Meekatharra**

Mining Registrar – Mineral Titles Division  
cnr Main Street and Savage Street (Box 7)  
MEEKATHARRA WA 6642  
Ph: +61 (08) 9981 1008  
Fax:+61 (08) 9981 1482

**Mount Magnet**

Mining Registrar – Mineral Titles Division  
Transaction Centre  
Cnr Attwood Street and Naughton Street (Box 13)  
MOUNT MAGNET WA 6638  
Ph: +61 (08) 9963 4040  
Fax:+61 (08) 9963 4488

**Norseman**

Mining Registrar – Mineral Titles Division  
Prinsep Street (Box 139)  
NORSEMAN WA 6443  
Ph: +61 (08) 9039 0642  
Fax:+61 (08) 9039 1657

### **Southern Cross**

Mining Registrar – Mineral Titles Division  
Canopus Street  
SOUTHERN CROSS WA 6426  
Ph:+61 (08) 9049 1107  
Fax:+61 (08) 9049 1431

### **Liaison Officer – Kimberley**

Ground Floor  
Shiba Lane Complex  
BROOME WA 6725  
Ph: 0428 714 402  
Satphone: 0404 760 420

## **7.3 DMP Library Service**

DMP operates a Library service as a branch of the Corporate Support Group. The Library services the information needs of all Departmental staff including those in regional offices, and collects, manages and makes accessible a wide range of internally and externally produced publications.

The Department's Library collection provides information on the Department's business and focuses on providing information resources on the geology and mineral and petroleum resources of the State. A comprehensive coverage of the Department's publications is maintained. The collection includes books, journals, maps, photographs, technical reports (series), electronic datasets, geological and geophysical maps and datasets.

The primary access method to Department publications for individuals external to the Department is via the Department's website. A collection of DMP publications and selected material from its preceding agencies is available online at <http://www.dmp.wa.gov.au> .

Access to publications held in the Department's Library collection is available onsite during DMP public counter hours 8:30am – 4:30pm Monday to Friday. Publications may be referred to onsite but are not available for direct loan to external clients. For the general public and corporate/institutional clients, requests for Inter-Library Loan may be made. For the general public this would require a request to be made through their local public library, while corporate/institutional requests should be made through their agency's library.

Email: [library@dmp.wa.gov.au](mailto:library@dmp.wa.gov.au)

The following pages contain tables describing which kinds of documents can and cannot be inspected at the agency, and may be purchased or are available free of charge.

## 8 Document type, availability and accessibility

If information is not listed as publicly available, an FOI application is required for access.

### Disclaimer

All information is correct at the time of publication but may be subject to change without notice. For the latest information please visit the Department of Mines and Petroleum [website](#).

### 8.1 Administration of DMP

Subject	Document type	Publicly available	Comments
General	Administrative policies	Yes	
General	Administrative procedures/instructions	No	Public interest factors to be considered
General	Advice from Director General and officers of the Department	No	Consultation and examination for exempt matter is required.
General	Analysis of public submissions – submissions made to a publicly released indicative/draft management plan	Yes	
General	Applications to the Economic Expenditure Review Committee	No	

Subject	Document type	Publicly available	Comments
General	Branch Business Plans	No	
General	Budget	Yes	Budget information in DMP Annual Report
General	Cabinet Minutes	No	Generally available after 30 years
General	Community Engagement plans	Yes	
General	Computer system design documents	No	May contain intellectual property of agency or third party, or compromise security
General	Correspondence exchange between divisions/branches and private individuals	No	Except where documents solely concern individuals requesting copies; otherwise consultation and examination for exempt matter is required under FOI Act
General	Departmental corporate files	No	Consultation and examination for exempt matter is required.
General	Design of facilities (technical drawings)	No	Intellectual property and security matters may apply
General	Diagrams and descriptions of business, data, application and infrastructure architectures used in DMP	No	May impair the operation of DMP or compromise security
General	Disability Access Plan	Yes	
General	DMP Annual Reports	Yes	Available on DMP website and DMP Library
General	DMP Bond Policy	Yes	Available on DMP website

Subject	Document type	Publicly available	Comments
<b>General</b>	DMP Enforcement and Prosecution Policy	Yes	Available on DMP website
<b>General</b>	DMP Organisational Structure	Yes	Available on DMP website
<b>General</b>	Documents and other products brought into being under specific contractual arrangements ie research and collaborative studies	No	Disclosure may have an adverse effect on the trade secrets, business, commercial and/or professional affairs of persons or DMP.
<b>General</b>	Documents containing information concerning private property	No	May contain personal information.
<b>General</b>	Draft letters and other DMP draft advice to government approvals agencies or private companies before being signed by the Director General and provided to the recipient	No	Matters relating to confidential communications may apply. Consultation and examination for exempt matter is required.
<b>General</b>	Draft Policy documents	No	Consultation and examination for exempt matter is required.
<b>General</b>	File notes and memoranda from Chairpersons and Executive Officers	No	Consultation and examination for exempt matter is required.
<b>General</b>	Financial contracts	No	Disclosure may have an adverse effect on the business affairs of external stakeholders or DMP.



Subject	Document type	Publicly available	Comments
<b>General</b>	General Ministerial correspondence and briefing notes	No	Consultation and examination for exempt matter is required. Information prepared for Cabinet and/or Executive Council is generally not released for 30 years.
<b>General</b>	Individual public submissions made on draft management plan.	No	The general concerns raised in public submissions may be released but specific detail would need to be obtained through FOI. Privacy considerations would apply to personal/group identifying matter.
<b>General</b>	Individual reports into complaints and complaint management system	No	Matters may reveal personal information about individuals.
<b>General</b>	Information extracted from a document which has already been released to the public (eg media release, document tabled in parliament, publication).	Yes	Available on DMP website
<b>General</b>	Information relating to credit cards/purchasing cards issued to staff, the limits on these cards and credit card/purchasing card bank statements	Yes	
<b>General</b>	Internal audit investigations	No	Documents may contain personal information. Security or fraud prevention strategies could be compromised.
<b>General</b>	Internal branch resource planning documents	No	May impair the effective operation of DMP.
<b>General</b>	Internal memos	No	Consultation and examination for exempt matter is required.

Subject	Document type	Publicly available	Comments
General	Market research reports	Varies	Some may be publicly available; others may require FOI application
General	Ministerial Advisory Panel on Safety Legislation Reform: Terms of Reference, Agenda and Minutes and sub-Working Group Terms of Reference, Agenda and Minutes. Mining Industry Advisory Committee (MIAC): Agenda and Minutes, Terms of Reference.	Yes	Available on DMP website
General	Minutes of meetings of governance bodies	No	May impair the effective operation of DMP
General	Non-departmental research reports	No	Disclosure may have an adverse effect on the trade secrets, business, commercial and/or professional affairs of persons.
General	Notice of Appeal	No	May contain personal information
General	Operational Plan	No	May impair effective operation of DMP
General	Personal information	No	Except where the documents solely involve the individual requesting a copy of the information
General	Planning and policy discussion papers	No	May impair effective operation of DMP
General	Project work plans, reports, steering committee minutes, evaluations	No	May impair effective operation of DMP
General	Quality Management System Audits	No	

Subject	Document type	Publicly available	Comments
General	Quality Management System Flowcharts	Varies	Flowcharts that do not reveal information that could impair the effective operation of DMP if released may be made available without an FOI application.
General	Raw data that has not been interpreted, analysed or published	Varies	May require an FOI application. Requests for access to raw data are assessed by the Director. Generally, if the data is in an interpretable, partially analysed form, is not bound by IP rights with other parties or by confidential clauses, and the data custodian has had reasonable opportunity to publish the findings, then data will most likely be released. In some cases, a fee is charged for access to some forms of data, or to assemble complex database enquiries.
General	Reconciliation Action Plan	Yes	
General	Records of parties who access DMP online systems	No	Personal information
General	Reports on staff usage of systems	No	May impair the effective operation of DMP
General	Risk Management Plans	No	May impair the effective operation of DMP or compromise security
General	Service level agreements	No	Where agreement is with an external organisation

Subject	Document type	Publicly available	Comments
General	Strategic Plan	Yes	Available on DMP website
General	Staff Selection Reports	No	Contain personal information. May impair the effective operation of DMP.
General	Tender/quotation evaluations and responses	No	Disclosure may have an adverse effect on the trade secrets, business or commercial affairs of persons or DMP.
General	Unpublished commissioned reports	No	May impair the effective operation of DMP
General	Voluntary management agreements	No	May contain personal information

## 8.2 Royalties

Subject	Document Type	Publicly available	Comments
Audits	Royalty Audit	No	Report written by officers detailing the audit process, outcome and findings. Information is considered to be commercial-in-confidence. Disclosure could prejudice future supply of information to DMP. Mineral and petroleum producers can access their own information through Royalties Online.

Subject	Document type	Publicly available	Comments
<b>Resource Statistics</b>	Annual high level mineral and petroleum value and royalty statistics at a commodity level	Yes	Aggregated information available on DMP website in statistical releases. Individual company information is commercial-in-confidence.
<b>Resource Statistics</b>	Production Report	No	Submitted by producers detailing production for the relevant period. Information is commercial-in-confidence. Mineral and petroleum producers can access their own information through Royalties Online.
<b>Resource Statistics</b>	Yearly Royalties Forecast Survey	No	Includes highly commercial in confidence information not available in the public domain. Release could jeopardise future access to this information as it is not subject to any requirements under the Mining Act and provided on a good faith basis.
<b>Resource Statistics</b>	Royalty payment/revenue	No	Royalty collections are reported in aggregated form in the Statistics Digest. Mineral and petroleum producers can access their own information through Royalties Online. Individual payments/revenues are commercial-in-confidence information. The release of royalty payments can enable sales values to be calculated.

Subject	Document type	Publicly available	Comments
<b>Resource Statistics</b>	Royalty Return	No	Submitted by producers detailing sales for the relevant period. Other than aggregated statistics in the Statistics Digest generated from royalty returns, specific company information is not released, given its commercial confidentiality.
<b>Compliance</b>	Project compliance	Yes	Royalties system can produce reports which outline what projects have not met their compliance obligations.
<b>Policy Documents</b>	Discussion papers/ministerial briefs	No	Consultation and examination for exempt matter is required.

### 8.3 Mineral Titles

Subject	Document type	Publicly available	Comments
<b>Approvals and Legislation</b>	Mineral Title Approval Process	Yes	Available on DMP website
<b>Approvals and Legislation</b>	Mineral Titles Compliance requirements	Yes	Available on DMP website
<b>Approvals and Legislation</b>	<i>Mining Act 1978</i> (WA) Forms	Yes	Blank Forms on DMP website

Subject	Document type	Publicly available	Comments
<b>Approvals and Legislation</b>	<i>Mining Act 1978 (WA) and Offshore Minerals Act 2003</i>	Yes	Available on DMP website
<b>Approvals and Legislation</b>	<i>Mining Act 1978 (WA) Basic Provisions</i>	Yes	Available on DMP website
<b>Prospecting, Exploring and Mining</b>	Warden and Warden's Court proceedings	Yes	Court open to public unless Warden directs otherwise. Transcripts of proceedings available to parties to the matter. Decisions publicly available on DMP website.
<b>Prospecting, Exploring and Mining</b>	Form 1A - Application for permit under s. 40E	No	No provision in <i>Mining Act 1978 (WA)</i> to release. Must be served on tenement holder.
<b>Prospecting, Exploring and Mining</b>	Form 2 – Application for permit to enter upon private land	No	No provision in <i>Mining Act 1978 (WA)</i> to release.
<b>Prospecting, Exploring and Mining</b>	Form 3A – Claim for compensation and consent for an informal determination by the Warden	No	No provisions in <i>Mining Act 1978 (WA)</i> relating to release, however this document is in the realm of the Warden's Court under s.123(3)(a). Access to court records held by the Warden's Court can be made directly to the Court under the <i>Magistrates Court Act 2004</i> by lodging a Form 1 application by a party to a matter under s.33(3), or a Form 3A application together with a supporting affidavit by any person under s.33(8).
<b>Prospecting, Exploring and Mining</b>	Form 5 – Operations report: expenditure on mining tenement	Yes	Regulation 96 of <i>Mining Regulations 1981</i> applies – all page except page 2.

Subject	Document type	Publicly available	Comments
<b>Prospecting, Exploring and Mining</b>	Form 9 – Application for extension of term/renewal of a mining tenement plus information in support of the proposed ground for extension, summary of work already carried out and a detailed programme of work to be carried out.	Pre 11/2/06 – No Post 11/2/06 – Yes	S.103F(4) of the <i>Mining Act 1978</i> (WA) applies for entries in the register post 11 February 2006. Prior to this, release required Ministerial approval, FOI or agreement of the holder.
<b>Prospecting, Exploring and Mining</b>	Form 12 - Surrender	Pre 11/2/06 – No Post 11/2/06 – Yes	S.103F(4) of the <i>Mining Act 1978</i> (WA) applies for entries in the register post 11 February 2006. Prior to this, release required Ministerial approval, FOI or agreement of the holder.
<b>Prospecting, Exploring and Mining</b>	Form 13 – Notice of re-marking	Yes	Publicly available on the post
<b>Prospecting, Exploring and Mining</b>	Form 14 – Partial surrender	Pre 11/2/06 – No Post 11/2/06 – Yes	S.103F(4) of the <i>Mining Act 1978</i> (WA) applies for entries in the register post 11 February 2006. Prior to this, release required Ministerial approval, FOI or agreement of the holder.
<b>Prospecting, Exploring and Mining</b>	Form 15 – Application for forfeiture under s.96(1)(a)	Pre 11/2/06 – No Post 11/2/06 – Yes	Posted on public notice board



Subject	Document type	Publicly available	Comments
<b>Prospecting, Exploring and Mining</b>	Form 16 - Objection	Pre 11/2/06 – No Post 11/2/06 – Yes	S.103F(4) of the <i>Mining Act 1978</i> (WA) applies for entries in the register post 11 February 2006. Prior to this, release required Ministerial approval, FOI or agreement of the holder.
<b>Prospecting, Exploring and Mining</b>	Form 17 – Application for Restoration	Pre 11/2/06 – No Post 11/2/06 – Yes	S.103F(4) of the <i>Mining Act 1978</i> (WA) applies for entries in the register post 11 February 2006. Prior to this, release required Ministerial approval, FOI or agreement of the holder.
<b>Prospecting, Exploring and Mining</b>	Form 18 – Application for Exemption	Yes	Required under regulations to post on public notice board
<b>Prospecting, Exploring and Mining</b>	Statutory declaration setting out reasons in support of application for exemption	No	Evidence supporting the application for exemption can contain commercially sensitive information.
<b>Prospecting, Exploring and Mining</b>	Form 20 – Notice of marking out	Yes	Publicly available on datum post
<b>Prospecting, Exploring and Mining</b>	Form 21 – Application for mining tenement	Yes	Published on DMP website
<b>Prospecting, Exploring and Mining</b>	S.58(1)(b) statement in support of application for Exploration Licence	No	Considered commercial in confidence information surrounding proposed methodology of exploration, financial and technical capability of proponent.

Subject	Document type	Publicly available	Comments
<b>Prospecting, Exploring and Mining</b>	Mining Proposal or Mineralisation Report and accompanying statement submitted with application for Mining Lease	Yes	Statutory requirement to make available for inspection under s.74(5) of <i>Mining Act 1978</i> (WA).
<b>Prospecting, Exploring and Mining</b>	Form 22 – Withdrawal	Pre 11/2/06 – No Post 11/2/06 – Yes	S.103F(4) of the <i>Mining Act 1978</i> (WA) applies for entries in the register post 11 February 2006. Prior to this, release required Ministerial approval, FOI or agreement of the holder.
<b>Prospecting, Exploring and Mining</b>	Form 23 – Transfer Includes consideration for the Transfer (may require stamped documents; consent of the mortgagee is required where there is a continuing mortgage; will require request to Minister if Exploration Licence is within first year).	Pre 11/2/06 – No Post 11/2/06 – Yes	As above
<b>Prospecting, Exploring and Mining</b>	Form 24 – Caveat (plus copy of the agreement if caveat is pursuant to s.122A(2) of <i>Mining Act 1978</i> (WA))	Pre 11/2/06 – No Post 11/2/06 – Yes	S.103F(4) of the <i>Mining Act 1978</i> (WA) applies for entries in the register post 11 February 2006. Prior to this, release required Ministerial approval, FOI or agreement of the holder.
<b>Prospecting, Exploring and Mining</b>	Form 25 - Mortgage	Pre 11/2/06 – No Post 11/2/06 – Yes	S.103F(4) of <i>Mining Act 1978</i> (WA) applies for entries in the register post 11 February 2006. NB: the form contains financial information such as principal sum and rate of interest, which may be confidential; the form may refer to an attached copy of the mortgage – this information is all released.

Subject	Document type	Publicly available	Comments
<b>Prospecting, Exploring and Mining</b>	Form 26 – Discharge of mortgage	Pre 11/2/06 – No Post 11/2/06 – Yes	S.103F(4) of the <i>Mining Act 1978</i> (WA) applies for entries in the register post 11 February 2006. Prior to this, release required Ministerial approval, FOI or agreement of holder.
<b>Prospecting, Exploring and Mining</b>	Form 26A – Partial discharge of mortgage	Pre 11/2/06 – No Post 11/2/06 – Yes	As above
<b>Prospecting, Exploring and Mining</b>	Form 26B – Tax memorial	Pre 11/2/06 – No Post 11/2/06 – Yes	S.103F(4) of the <i>Mining Act 1978</i> (WA) applies for entries in the register post 11 February 2006. Prior to this, release required Ministerial approval, FOI or agreement of holder.
<b>Prospecting, Exploring and Mining</b>	Form 26C – Withdrawal of memorial	Pre 11/2/06 – No Post 11/2/06 – Yes	As above
<b>Prospecting, Exploring and Mining</b>	Form 28 – Devolution plus an attested or certified copy of the document under which title is derived	Pre 11/2/06 – No Post 11/2/06 – Yes	S.103F(4) of the <i>Mining Act 1978</i> (WA) applies for entries in the register post 11 February 2006. Prior to this, release required Ministerial approval, FOI or agreement of holder. Copy of the document deriving title is not automatically provided.
<b>Prospecting, Exploring and Mining</b>	Form 30 – Application to amend plus statutory declaration setting out reasons for required amendments	Yes	Details are amended in the register.

Subject	Document type	Publicly available	Comments
<b>Prospecting, Exploring and Mining</b>	Form 31 – Power of attorney	No	No provision in <i>Mining Act 1978</i> (WA) to release
<b>Prospecting, Exploring and Mining</b>	Form 33 – Complaint and summons	Varies	No specific restrictions re release in <i>Mining Act 1978</i> (WA) for the ancillary documents. However, matters under reg.126 are in realm of Warden's Court. Access to court records held by Warden's Court can be made directly to the Court under the <i>Magistrates Court Act 2004</i> by lodging a Form 1 application by a party to a matter under s.33(3), or a Form 3A application together with a supporting affidavit by any person under s.33(8).
<b>Prospecting, Exploring and Mining</b>	Form 35 – Affidavit of Service	Varies	No specific restrictions re release in <i>Mining Act 1978</i> (WA). However, matters under reg.126 are in realm of Warden's Court. Access to court records held by Warden's Court can be made directly to the Court under the <i>Magistrates Court Act 2004</i> by lodging a Form 1 application by a party to a matter under s.33(3), or a Form 3A application together with a supporting affidavit by any person under s.33(8).
<b>Prospecting, Exploring and Mining</b>	Form 35A – Application for forfeiture	Yes (with some exceptions)	Proceedings before Mining Warden (don't confuse with WARDEN'S COURT) are generally to be heard in public.

Subject	Document Type	Publicly available	Comments
<b>Prospecting, Exploring and Mining</b>	Form 36 – Response (for matters in Warden’s Court)	Varies	No specific restrictions re release in <i>Mining Act 1978 (WA)</i> . However, matters under reg.126 are in realm of Warden’s Court. Access to court records held by Warden’s Court can be made directly to the Court under the <i>Magistrates Court Act 2004</i> by lodging a Form 1 application by a party to a matter under s.33(3), or a Form 3A application together with a supporting affidavit by any person under s.33(8).
<b>Prospecting, Exploring and Mining</b>	Form 36 – Response (for matters before the Warden)	No	No provision in <i>Mining Act 1978 (WA)</i> to release.
<b>Prospecting, Exploring and Mining</b>	Form 36A – Interlocutory application plus affidavit outlining reasons for the order sought	Varies	No specific restrictions re release in <i>Mining Act 1978 (WA)</i> . However, some matters under Form 36A are in realm of Warden’s Court. Access to court records held by Warden’s Court can be made directly to the Court under the <i>Magistrates Court Act 2004</i> by lodging a Form 1 application by a party to a matter under s.33(3), or a Form 3A application together with a supporting affidavit by any person under s.33(8).

Subject	Document type	Publicly available	Comments
<b>Prospecting, Exploring and Mining</b>	Form 37 – Summons to witness	Varies	No specific restrictions re release mentioned in the <i>Mining Act 1978 (WA)</i> . However, some matters under Form 37 are in the realm of the Warden’s Court. Access to court records held by Warden’s Court can be made directly to the Court under the <i>Magistrates Court Act 2004</i> by lodging a Form 1 application by a party to a matter under s.33(3), or a Form 3A application together with a supporting affidavit by any person under s.33(8).
<b>Prospecting, Exploring and Mining</b>	Form 38 – Judgement of a Warden’s Court / determination of a Warden	Varies	No specific restrictions re release in <i>Mining Act 1978 (WA)</i> . However, some matters under Form 38 are in realm of Warden’s Court. Access to court records held by Warden’s Court can be made directly to the Court under the <i>Magistrates Court Act 2004</i> by lodging a Form 1 application by a party to a matter under s.33(3), or a Form 3A application together with a supporting affidavit by any person under s.33(8).

Subject	Document type	Publicly available	Comments
<b>Prospecting, Exploring and Mining</b>	Form 42 – Notice of appeal under s.147 of <i>Mining Act 1978</i> (WA)	Varies	No specific restrictions re release in <i>Mining Act 1978</i> (WA). However, some matters under Form 42 are in realm of Warden’s Court. Access to court records held by Warden’s Court can be made directly to the Court under the <i>Magistrates Court Act 2004</i> by lodging a Form 1 application by a party to a matter under s.33(3), or a Form 3A application together with a supporting affidavit by any person under s.33(8).
<b>Prospecting, Exploring and Mining</b>	Form 43 - Injunction	Varies	No specific restrictions re release in <i>Mining Act 1978</i> (WA). However, some matters under Form 43 are in realm of Warden’s Court. Access to court records held by Warden’s Court can be made directly to the Court under the <i>Magistrates Court Act 2004</i> by lodging a Form 1 application by a party to a matter under s.33(3), or a Form 3A application together with a supporting affidavit by any person under s.33(8).
<b>Prospecting, Exploring and Mining</b>	Form 44 – Report of approved surveyor	Yes	Details of survey recorded in the register.

Subject	Document type	Publicly available	Comments
<b>Prospecting, Exploring and Mining</b>	Application for Retention status. Application should be lodged with information such as a statement specifying programme of work, estimate of money to be spent on such work, statutory declaration about identified mineral resource and description of boundaries and map.	No	No provision in <i>Mining Act 1978</i> (WA) to release. Information about identified mineral resource may be commercial-in-confidence.
<b>Prospecting, Exploring and Mining</b>	Inclusion of private land (Request plus copies of Certificate of Title and Consent of Landholder)	Yes & No	No provision in <i>Mining Act 1978</i> (WA) to release. There is a requirement to notify private landholder and occupier, and these parties have a right to object.
<b>Prospecting, Exploring and Mining</b>	Request – Excess tonnage	No	No provision in <i>Mining Act 1978</i> (WA) to release.
<b>Prospecting, Exploring and Mining</b>	Request – Exemption from drop-off	No	No provision in <i>Mining Act 1978</i> (WA) to release.
<b>Prospecting, Exploring and Mining</b>	Application to include iron ore in the tenement – iron ore inclusion	No	No provision in <i>Mining Act 1978</i> (WA) to release.
<b>Prospecting, Exploring and Mining</b>	Initial request to Minister to terminate or refuse tenement applications. Leads to a submission exchange process between affected parties. Ministerial powers to terminate/refuse applications on public interest grounds.	No	No provision in <i>Mining Act 1978</i> (WA) to release.



Subject	Document type	Publicly available	Comments
<b>Prospecting, Exploring and Mining</b>	Late renewal application. Request for Minister to grant late renewal for Mining Lease.	No	No provision in <i>Mining Act 1978</i> (WA) to release.
<b>Prospecting, Exploring and Mining</b>	Application to extend time (Request plus supporting documents)	No	No provision in <i>Mining Act 1978</i> (WA) to release. Usually the rules of procedural fairness apply and affected parties are advised.
<b>Prospecting, Exploring and Mining</b>	Consent to mine – Application	No	No provision in <i>Mining Act 1978</i> (WA) to release.
<b>Prospecting, Exploring and Mining</b>	Discharge of Security – Application for Discharge of Security plus statutory declaration about compliance, and map showing workings.	No	No provision in <i>Mining Act 1978</i> (WA) to release.
<b>Uranium in WA</b>	Uranium Mining Regulation	Yes	Available on DMP website

## 8.4 Petroleum Titles

Subject	Document Type	Publicly available	Comments
<b>Approvals and Legislation</b>	Petroleum Title Approval and Management Process	Yes	Available on DMP website

Subject	Document type	Publicly available	Comments
<b>Approvals and Legislation</b>	<i>Petroleum and Geothermal Energy Resources Act 1967</i>	Yes	Available on State Law Publisher website
<b>Approvals and Legislation</b>	<i>Petroleum Pipelines Act 1969</i>	Yes	Available on State Law Publisher website
<b>Approvals and Legislation</b>	<i>Petroleum (Submerged Lands) Act 1982</i>	Yes	Available on State Law Publisher website
<b>CO2 Sequestration</b>	Gorgon LNG – CO2 Sequestration Project	No	“Basic Open Information” available via the Petroleum and Geothermal Register (PGR)
<b>Compliance</b>	Compliance and Survey Guidelines and Information	Yes	Available on DMP website
<b>Compliance</b>	Policies and Guidelines	Yes	Available on DMP website
<b>Digital data (digital only)</b>	Spatial information (maps) not published or available through online systems	Yes	Most spatial information is publicly available.
<b>Exploring</b>	Acreage release information	Yes	Available on DMP website
<b>Exploring</b>	Exploration Permit, Special Prospecting Authority, Access Authority, other title and Drilling Reservation and Drill Applications	No	Applications are confidential until granted, and are shown in the Approvals Tracking portal of PGR. However, the applicant is not disclosed and is shown as ‘confidential’. Excluded under ss.30, 33 or 105(3)(a)(ii) of the <i>Petroleum and Geothermal Energy Resources Act 1967</i> and s.82 of the Regulations.

Subject	Document type	Publicly available	Comments
<b>Exploring</b>	Exploration Permit, Special Prospecting Authority, Access Authority, other title and Drilling Reservation and Drill Instruments	Yes	Available via the Petroleum and Geothermal Register (PGR)
<b>Exploring</b>	Titles Management Compliance and Registrations Applications	Yes	"Basic Open Information" available via the Petroleum and Geothermal Register (PGR).
<b>Exploring</b>	Titles Management Compliance and Registrations Instruments	Yes	Available via the Petroleum and Geothermal Register (PGR)
<b>Incident Investigation</b>	Directions made pursuant to Legislation	No	Advice on whether or not a direction has been issued can be provided, however further investigation or details of the Direction are subject to an FOI application.
<b>Incident Investigation</b>	Incident Reporting	No	
<b>Incident Investigation</b>	Information about incident/offence reports; information about the individual who reported their alleged incident/offence	No	May contain personal information
<b>Incident Investigation</b>	Inspection/investigation reports	No	Will be released where legislation does not prohibit release.
<b>Desktop Audit</b>	Monitoring, periodic reports and other data, provided under direction	No	Release via WAPIMS
<b>Incident Investigation</b>	Prosecution briefs, investigation reports, caution and infringement notices	No	Subject to FOI request

Subject	Document type	Publicly available	Comments
<b>Incident Investigation</b>	Varanus Island Incident	Yes	Available on DMP website
<b>National Offshore Petroleum Regulatory Reforms</b>	Memorandum of Understanding (MoU)	Yes	Available on NOPTA website
<b>Petroleum and Geothermal Tenure</b>	Criteria for Assessment of Applications for Petroleum and Geothermal Exploration Permits	Yes	Available on DMP website
<b>Petroleum and Geothermal Tenure</b>	Current drilling projects	Yes	“Basic Open Information” available via DMP website
<b>Petroleum and Geothermal Tenure</b>	Information relating to petroleum and geothermal licenses in Western Australia and Western Australian waters	Yes	Available through the Petroleum Geothermal Register (PGR)
<b>Petroleum and Geothermal Tenure</b>	Petroleum and Geothermal Guidance Material	Yes	Available on DMP website
<b>Petroleum and Geothermal Tenure</b>	Petroleum and geothermal company reporting (WAPIMS)	Yes	Publicly released – web download at no cost. Confidential data not available.

Subject	Document type	Publicly available	Comments
<b>Production</b>	Petroleum and mining tax regime information	Yes	Available on DMP website
<b>Petroleum and Geothermal Tenure</b>	Schedule of Fees for applications and annual fees	Yes	Available on DMP website
<b>Petroleum, Exploring and Mining</b>	Application Advertising	Yes	Available on DMP website
<b>Petroleum, Exploring and Mining</b>	Land Access Information	Yes	Available on DMP website
<b>Petroleum, Exploring and Mining</b>	Native Title Act Process	Yes	Available on DMP website
<b>Petroleum, Exploring and Mining</b>	Native Title Information	Yes	Available on DMP website
<b>Petroleum, Exploring and Mining</b>	Policies and Guidelines	Yes	Available on DMP website
<b>Petroleum, Exploring and Mining</b>	Projects and production information	Yes	Available on DMP website

Subject	Document type	Publicly available	Comments
<b>Petroleum, Exploring and Mining</b>	Prospecting and exploring information pamphlets	Yes	Available on DMP website
<b>Petroleum, Exploring and Mining</b>	The position and status of petroleum titles in Western Australia in relation to other land tenure and tenement ownership	Yes	Available through TENGRAPH online. Tenement holders or their authorised representatives may access some confidential data.
<b>Statistics</b>	Production statistics	Yes	Available on DMP website
<b>Natural Gas from Shale and Tight Rocks</b>	Current drilling projects	Yes	“Basic Open Information” available via the Petroleum and Geothermal Register (PGR)

## 8.5 Environment

Subject	Document Type	Publicly available	Comments
<b>Carbon Capture and Storage</b>	Community and Stakeholder Engagement	Yes	Available on DMP website

Subject	Document type	Publicly available	Comments
<b>Carbon Capture and Storage</b>	Process and projects	Yes	Available on DMP website
<b>Clearing of Native Vegetation</b>	Clearing Permit applications	Yes	Notifications are available on the DMP website, but not the submitted applications.
<b>Clearing of Native Vegetation</b>	Advertisements relating to clearing permits	Yes	Available on DMP website. Clearing Permits can be obtained from Department of Environment Regulation.
<b>Clearing of Native Vegetation</b>	Audit Plan	No	These are considered the same as other audit and inspection plans, and would not be released as it would forecast the audit and inspection activity.
<b>Clearing of Native Vegetation</b>	Audit Reports	No	The individual audit reports are not routinely made publicly available. However the Environment Division is working through the Department's Enforcement Panel project on improved external reporting of the outcomes and performance of the industry.
<b>Clearing of Native Vegetation</b>	Delegation and administration information	Yes	Available on DMP website

Subject	Document type	Publicly available	Comments
<b>Clearing of Native Vegetation</b>	Performance Reports	No	This refers to individual reports provided by permit holders. As the Native Vegetation Clearing Permit process is principally administered by the Department of Environment Regulation, the focus is to improve transparency and reporting under DMP legislation first.
<b>Compliance</b>	Directions made pursuant to Legislation Warning letters Directions to Modify Stop Work Order	Yes	Advice on whether enforcement actions have been taken is published in the Environment E-newsletters. Specific details of Directions are not routinely published.
<b>Compliance (all areas)</b>	Annual Environmental Report (AER)	Yes	AER summaries are published on DMP website. Regulation 96CA of <i>Mining Regulations 1981</i> was introduced recently to allow this to happen. It only covers Mining Leases, General Purpose Leases and Miscellaneous Licences for non-State Agreement Act sites.



Subject	Document type	Publicly available	Comments
<b>Digital data (digital only) Pre and Post Compliance</b>	Spatial Information (maps) received with applications	Yes	Mining Proposals marked confidential are publicly available through MINEDEX. If a third party seeks access to a Mining Proposal that is listed as confidential, a review of the Mining Proposal is undertaken and any information considered commercially confidential is redacted and the document released. This does not require submission of an FOI application.
<b>Environmental Policy</b>	Climate change information	Yes	Available on DMP website
<b>Environmental working documents</b>	Draft internal reviews of environmental management strategies/policies	No	Environment Division has an established policy that any draft strategy or policy is subject to public consultation.
<b>Incident Investigation Compliance</b>	Information about incident/offence reporters: information about the individual who reported the alleged incident/offence	No	Statistical information related to reported incidents of enforcement action is published in Environment Division's quarterly eNewsletter.
<b>Incident Investigation Compliance</b>	Inspection/investigation reports	No	The individual audit reports are not routinely made publicly available, however the Environment Division is working through the DMP's Enforcement Panel project on improved external reporting of the outcomes and performance of the industry.

Subject	Document type	Publicly available	Comments
<b>Minerals and the Environment</b>	Environmental guidance and proformas	Yes	Available on DMP website
<b>Minerals and the Environment</b>	Legislation and policy	Yes	Available on DMP website
<b>Minerals and the Environment</b>	Other Agency information	Yes	Available on DMP website
<b>Minerals Compliance</b>	Mine Closure Plan Assessment Reports	No	Environment Division is undertaking review across its approvals functions to develop a standard for routinely publishing assessment reports. This project is part of the Reforming Environmental Regulation implementation.
<b>Minerals and the Environment</b>	Mine Closure Plans	Yes	Approved Mining Proposals can be accessed through MINEDEX.
<b>Mining Proposals</b>	The lodgement, submission and tracking of Mineral and Petroleum Environmental applications	Yes	Approved Mining Proposals can be accessed through MINEDEX. Confidential sections may be removed.
<b>Mining Rehabilitation Fund</b>	Mining Rehabilitation Fund report	Yes	Yearly report summarising the operation of the MRF is published. Reported disturbance and rehabilitation data is available on DMP website.

Subject	Document Type	Publicly available	Comments
<b>Mining Rehabilitation Fund</b>	Mining Rehabilitation Fund levy assessment notice	No	Environment Division is undertaking a review across its approvals functions to develop a standard for routinely publishing assessment reports. This project is part of the Reforming Environmental Regulation implementation.
<b>Mining Rehabilitation Fund</b>	Compliance Audit documents Audit plan	No	Audit and inspection plans are not released as it would forecast audit and inspection activity.
<b>Mining Rehabilitation Fund</b>	Audit checklist	No	The checklist itself is standard, however is not published at this time.
<b>Mining Rehabilitation Fund</b>	MRF Direction	No	Advice on whether or not a Direction has been issued can be provided on request, and these will be incorporated into the Environment Division's eNewsletter statistical reporting. Individual directions are not made public. However, the Environment Division is working through the Department's Enforcement Panel project on improved external reporting of outcomes and performance in the industry.

Subject	Document type	Publicly available	Comments
<b>Mining Rehabilitation Fund</b>	S.16.2 of <i>Mining Rehabilitation Fund Act 2012</i> Assessment Notice	No	A review is being undertaken across approvals functions to develop a standard for routinely publishing assessment reports. This project is part of the Reforming Environmental Regulation implementation.
<b>Mining Rehabilitation Fund</b>	Audit close-out letter	No	Individual audit reports are not routinely made public. However, the Environment Division is working through the Department's Enforcement Panel project on improved external reporting of outcomes and performance of the industry.
<b>Native Vegetation Assessment</b>	Assessment information (that is not contained in decision report) such as site inspection reports and submissions/correspondence from other agencies or individuals regarding clearing permit applications.	No	A decision report is routinely published.
<b>Petroleum and the Environment</b>	Environmental legislation	Yes	Available on DMP website
<b>Petroleum and the Environment</b>	Guidance material	Yes	Available on DMP website
<b>Petroleum and the Environment</b>	Other Agency information	Yes	Available on DMP website

Subject	Document type	Publicly available	Comments
<b>Petroleum and the Environment Assessment</b>	Environmental Management Plans (State)	No	Summaries are publicly available. Petroleum regulations do not currently allow release of full plans. Proposed amendments are being developed.
<b>Petroleum and the Environment Assessment</b>	Oil Spill Contingency Plans	No	Summaries are publicly available. Petroleum regulations do not currently allow the release of full plans. Proposed amendments are being developed.
<b>Programme of Work (Exploration and Prospecting)</b>	Approval Granting Instrument	No	Both the application and approval are not routinely made publicly available. Amendments are on hold awaiting conclusion of the <i>Mining Amendment Bill 2015</i> . The location of activities for gold exploration and prospecting is usually considered exempt for FOI applications; all other information is usually released.
<b>Programme of Work (Exploration and Prospecting)</b>	Assessment	No	Environment Division is undertaking a review across its approvals functions to develop a standard for routinely publishing assessment reports. This project is part of the Reforming Environmental Regulation implementation.
<b>Programme of Work (Exploration and Prospecting)</b>	Audit Plan	No	Release of audit and inspection plans would forecast the audit and inspection activity.

Subject	Document type	Publicly available	Comments
<b>Programme of Work (Exploration and Prospecting)</b>	Audit Report	No	Individual audit reports are not routinely made available. However, the Environment Division is working through the Enforcement Panel project on improved external reporting of the outcomes and performance of the industry.
<b>Programme of Work (Exploration and Prospecting)</b>	Confirmation of lodgement (applicant)	Varies	Tracking available only to proponent through Environmental Assessment and Regulatory System (EARS)
<b>Programme of Work (Exploration and Prospecting)</b>	Confirmation of Lodgement (public)	Varies	Both the application and approval are not routinely made publicly available. Amendments are on hold awaiting conclusion of the <i>Mining Amendment Bill 2015</i> . The location of activities for gold exploration and prospecting is usually considered exempt under the <i>Freedom of Information Act 1992</i> (WA); all other information is usually released.
<b>Programme of Work (Exploration and Prospecting)</b>	Objections/Referrals	No	These are not commonly received.
<b>Programme of Work (Exploration and Prospecting)</b>	Rehabilitation Reports	No	Regulation 96CA of <i>Mining Regulations 1981</i> does not cover Exploration or Prospecting Licences. The intention is to address this through amendments to mining regulations.

Subject	Document type	Publicly available	Comments
<b>Reforming Environmental Regulation</b>	Advisory Panel administration: <ul style="list-style-type: none"> <li>• membership</li> <li>• terms of reference</li> <li>• meeting minutes.</li> </ul>	Yes	Available on DMP website.
<b>Reforming Environmental Regulation</b>	Objectives and implementation plan	Yes	Available on DMP website.

## 8.6 Geoscience information

Subject	Document type	Publicly available	Comments
<b>Exploration Incentive Scheme</b>	Applications by industry for co-funded drilling	No	Submissions/applications may contain material subject to intellectual property rights and commercial-in-confidence material re geological modelling and targeting concepts. Public release would prejudice applications being made under the Scheme. Reports on drilling undertaken are made public.

Subject	Document type	Publicly available	Comments
<b>Exploration Incentive Scheme</b>	Legal agreements for successful applicants for co-funded drilling	No	Template of the basic legal agreement is available on DMP website. List of successful applicants is also published. Public release of legal agreements would prejudice applications being made under the Scheme. Reports on drilling undertaken are made public.
<b>Data package (digital only)</b>	Acreage release data packages	Yes	Counter/e-bookshop – cost of distribution
<b>Data package (digital only)</b>	Digital product	Yes	Counter/e-bookshop – cost of distribution
<b>Data package (digital only)</b>	Exploration data package	Yes	Counter/e-bookshop – cost of distribution
<b>Data package (digital only)</b>	Geochemistry packages	Yes	Counter/e-bookshop – cost of distribution
<b>Data package (digital only)</b>	Geochronology packages	Yes	Counter/e-bookshop – cost of distribution
<b>Data package (digital only)</b>	Geological Information Series	Yes	Counter/e-bookshop – cost of distribution
<b>Data package (digital only)</b>	Non-series digital product	Yes	Counter/e-bookshop – cost of distribution
<b>Data package (digital only)</b>	Petroleum Explorers Package	Yes	Counter/e-bookshop – cost of distribution
<b>Data package (digital only)</b>	Promotional packages	Yes	Counter/e-bookshop – cost of distribution



Subject	Document type	Publicly available	Comments
<b>Data package (digital only)</b>	Record data package	Yes	Counter/e-bookshop – cost of distribution
<b>Data package (digital only)</b>	Report data package	Yes	Counter/e-bookshop – cost of distribution
<b>Digital data</b>	Co-funded drilling reports	Yes	Reports are not publicly available for the first 6 months after receipt of first (interim) receipt, and then available on WAMEX.
<b>Digital data</b>	Geochemistry (WACHEM)	Yes	Publicly released – web download at no cost. Confidential data not available.
<b>Digital data</b>	Geochronology	Yes	Publicly released – web download at no cost. Confidential data not available.
<b>Digital data</b>	Mineral company reporting (WAMEX)	Yes	Publicly released – web download at no cost. Confidential data not available.
<b>Digital data</b>	Mines and mineral deposits (MINEDEX)	Yes	Publicly released – web download at no cost. Confidential data not available.
<b>Digital data</b>	Petroleum company reporting (WAPIMS)	Yes	Publicly released – web download at no cost. Confidential data not available.
<b>Digital data</b>	Regional airborne geophysical surveys (MAGIX)	Yes	Publicly released – web download at no cost. Confidential data not available.
<b>Digital data</b>	Spatial data (Data Download Centre)	Yes	Publicly released – web download at no cost.

Subject	Document type	Publicly available	Comments
Land use	Land use planning advice to Western Australian Planning Commission (WAPC)	Yes (conditionally)	If prior approval obtained in writing from referral authority. Business and commercial components may be sensitive.
Land use	Land use planning statutory referrals (S.16(3) of <i>Mining Act 1978</i> (WA))	Yes (conditionally)	If prior approval obtained in writing from referral authority. Business and commercial components may be sensitive.
Manuscripts (digital or hardcopy)	Annual review	Yes	Web download – no cost; counter/ebookshop – cost of distribution
Manuscripts (digital or hardcopy)	Annual review article	Yes	Web download – no cost; counter/ebookshop – cost of distribution
Manuscripts (digital or hardcopy)	Atlas or package of maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
Manuscripts (digital or hardcopy)	Bulletin	Yes	Web download – no cost; counter/ebookshop – cost of distribution
Manuscripts (digital or hardcopy)	Explanatory notes	Yes	Web download – no cost; counter/ebookshop – cost of distribution
Manuscripts (digital or hardcopy)	External publication	Yes	Web download – no cost; counter/ebookshop – cost of distribution
Manuscripts (digital or hardcopy)	Hydrogeology Explanatory notes	Yes	Web download – no cost; counter/ebookshop – cost of distribution

Subject	Document type	Publicly available	Comments
<b>Manuscripts (digital or hardcopy)</b>	Memoir	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Manuscripts (digital or hardcopy)</b>	Mineral Resources Bulletin	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Manuscripts (digital or hardcopy)</b>	M-series map	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Manuscripts (digital or hardcopy)</b>	Non-series book	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Manuscripts (digital or hardcopy)</b>	Regolith Geochemistry Explanatory Notes	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Manuscripts (digital or hardcopy)</b>	Report	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Manuscripts (digital or hardcopy)</b>	Urban and development areas explanatory notes	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	1:100 000 geological information series	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	1:100 000 geological maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution

Subject	Document type	Publicly available	Comments
<b>Maps (digital or hardcopy)</b>	1:2 500 000 State maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	1:2 500 000 geological maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Basic Raw Material maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Commodity maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Environmental geology maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Gravity maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Hydrogeological maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Non-series maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Other geophysical maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Preliminary map	Yes	Web download – no cost; counter/ebookshop – cost of distribution

Subject	Document type	Publicly available	Comments
<b>Maps (digital or hardcopy)</b>	Radiometric maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Regolith geochemical maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Regolith geochemical M-Series maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Regolith material maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Resource potential for land use planning series	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Seismic maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	State maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	TMI Maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Urban and development areas maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution
<b>Maps (digital or hardcopy)</b>	Urban geology maps	Yes	Web download – no cost; counter/ebookshop – cost of distribution

Subject	Document type	Publicly available	Comments
Promotional (digital or hardcopy)	Commodity fliers	Yes	Web download – no cost; counter/ebookshop – cost of distribution
Promotional (digital or hardcopy)	Exploration Incentive Scheme	Yes	Web download – no cost; counter/ebookshop – cost of distribution
Promotional (digital or hardcopy)	Guidelines for Mineral Exploration Reports	Yes	Web download – no cost; counter/ebookshop – cost of distribution
Promotional (digital or hardcopy)	Guidelines for the donation and acquisition of mineral drill core	Yes	Web download – no cost; counter/ebookshop – cost of distribution
Promotional (digital or hardcopy)	Posters	Yes	Web download – no cost; counter/ebookshop – cost of distribution
Promotional (digital or hardcopy)	Standardised geoscience taxonomy	Yes	Web download – no cost; counter/ebookshop – cost of distribution

## 8.7 Safety (Mining, Petroleum, Dangerous Goods, Major Hazard Facilities)

The proposed WHS (Resources) legislation is intended to include provisions to permit the public release of information, unless it may affect an investigation.

Subject	Document type	Publicly available	Comments
<b>Accidents and Incidents</b>	Accident and incident reporting information	Yes	Available on DMP website  (Petroleum dangerous occurrences are not typically published)
<b>Accidents and Incidents</b>	Information about incident/offence: information about the individual who reported the alleged incident/offence	No	May contain personal information.
<b>Accidents and Incidents</b>	Information about incidents in the workplace	Yes	Available through the Mining Incident Report Database
<b>Accidents and Incidents</b>	Information on workplace fatalities recorded in Western Australian mines and the results of inquests relating to them	Yes	Available through the Mining Fatalities Database
<b>Accidents and Incidents</b>	Information/documents about mining accident investigations	No	In the case of a fatality, special provisions exist that allow the release of an accident investigation report to the Coroner. While an accident is under investigation, no documentation concerning the accident will be released.

Subject	Document type	Publicly available	Comments
<b>Accidents and Incidents</b>	Inspection/investigation reports	No	Will be released where legislation does not prohibit its release
<b>Accidents and Incidents</b>	Significant incident reports	Yes	Available on DMP website
<b>Dangerous Goods, Accidents and Incidents</b>	Reporting dangerous goods incidents information	Yes	Available on DMP website
<b>Dangerous Goods Licensing, Certificates and Registration</b>	Information specifically regarding dangerous goods storage sites	No	Requests for access need to be made under the FOI Act. This also includes information as to the existence or otherwise of a dangerous goods site licence.
<b>Dangerous Goods Safety and Health</b>	Documents on (or information in) Dangerous Goods files	No	Requests for access need to be made under the FOI Act. This also includes information as to the existence or otherwise of documents/information.
<b>Digital data (digital only)</b>	Spatial information (maps), not published or available through on-line systems	No	Most spatial information is publicly available. Intellectual property may apply to some information and an FOI application is required.



Subject	Document type	Publicly available	Comments
<b>Legislation and policy</b>	Forms, fees, charges and levies information	Yes	Available on DMP website. The petroleum levy amounts paid by each company are not published. An FOI request is necessary to access the levy applied to a particular facility.
<b>Legislation and policy</b>	Safety Reform (RADARS) information	Yes	Available on DMP website
<b>Legislation and policy</b>	Safety Reform (RADARS) terms of reference, agenda and minutes	Yes	Available on DMP website
<b>Licensing, Certificates and Registration</b>	Licences and permits including application and supporting documentation	No	Documents can be re-released to the originator or their nominee on receipt of a signed authority.  Note: Other than information outlined above, dangerous goods site licensees, tenement holders or mine owners have no automatic right of access to information on the licence/tenement/project file. The requestor must lodge an FOI application.
<b>Licensing, Certificates and Registration</b>	Licensing, certificates and registration information	Yes	Available on DMP website
<b>Mining Safety and Health</b>	Directions made pursuant to legislation	No	Advice on whether or not a Direction has been issued can be provided, however further information or details of the Direction are subject to an FOI application.

Subject	Document type	Publicly available	Comments
<b>Mining Safety and Health</b>	Mine plans	No	<p>A mine plan may be released outside of the FOI process to a current mine owner, employee of a current mine owner or duly appointed Registered Manager or Exploration Manager (or other person on production of a signed authority from a current mine owner, Registered Manager or Exploration Manager) based on:</p> <ul style="list-style-type: none"> <li>• verification that the requestor is the current mine owner, employee of the mine owner or duly appointed Registered Manager or Exploration Manager (or other person on production of a signed authority from the current mine owner, Registered Manager or Exploration Manager)</li> <li>• new legislation removing barriers to publishing this information.</li> </ul>

Subject	Document type	Publicly available	Comments
<b>Mining Safety and Health</b>	Mine workers health surveillance records	No	<ul style="list-style-type: none"> <li>• Employees may write to the State Mining Engineer requesting a copy of their own health surveillance records – these records will be directly mailed to the individual employee who has made such a request.</li> <li>• Employees and employers may access their health surveillance number details from the online MineHealth database (<a href="http://www.dmp.wa.gov.au/minehealth">www.dmp.wa.gov.au/minehealth</a>).</li> <li>• Employers may write to the State Mining Engineer for advice as to whether their employees have had a health assessment.</li> </ul>
<b>Mining Safety and Health</b>	Mine Workers Health Surveillance System information	Yes	Available on DMP website
<b>Mining Safety and Health</b>	Mines Safety and Health Representatives information	Yes	Available on DMP website
<b>Mining Safety and Health</b>	Mining Industry Advisory Committee terms of reference, agenda and minutes	Yes	Available on DMP website
<b>Mining Safety and Health</b>	Monitoring, related data, and periodic reports, provided under direction	No	May include commercial-in-confidence information.
<b>Mining Safety and Health</b>	National Mine Safety Framework and Strategic Issues Group terms of reference, agenda and minutes	Yes	Available on DMP website

Subject	Document type	Publicly available	Comments
<b>Mining Safety and Health</b>	Occupational health information	Yes	Available on DMP website
<b>Mining Safety and Health</b>	Radiation Management Plans	No	New legislation will remove barriers to publishing this information.
<b>Mining Safety and Health</b>	Safety Guidance and FAQs	Yes	Available on DMP website
<b>Mining Safety and Health</b>	Site Inspection Reports	No	
<b>Mining Safety and Health</b>	Statutory position holders names	No	New legislation will remove barriers to publishing this information.
<b>Petroleum Safety and Health</b>	Documents on (or information in) Petroleum Safety files, including information relating to the occupational safety regulatory services for onshore petroleum, technical assessment and review of safety cases and information relating to auditing and incident investigations.	No	Requests for access need to be made under the FOI Act. This also includes information as to the existence or otherwise of documents/information. New legislation will remove legal barriers to publishing this information.