# Noise audit Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Date conducted:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 1 Noise Control Policy |
| |  |  |  |  | | --- | --- | --- | --- | | **Point** | **Standard** | **Standard met** | **Comments** | | 1.1 | There is a written Policy Statement which sets out the Noise Control Policy of the organisation. |  |  | | 1.2 | The Noise Control Policy Statement is signed by the responsible person. |  |  | | 1.3 | The Noise Control Policy Statement is dated with the date of issue. |  |  | | 1.4 | The Noise Control Policy Statement states a date by which it must be reviewed. |  |  | | 1.5 | The Noise Control Policy Statement is prominently displayed at numerous locations throughout the site. |  |  | | 1.6 | The Noise Control Policy sets out specific noise exposure goals for employees. |  |  | | 1.7 | The Noise Control Policy declares management’s commitment for selection and purchase of quiet equipment. |  |  | | 1.8 | The Noise Control Policy declares management’s commitment for noise controls in temporary work areas. |  |  | | 1.9 | The Noise Control Policy declares management’s commitment for undertaking audiometric tests. |  |  | | 1.10 | The Noise Control Policy declares management’s commitment to provide the resources needed to achieve the stated noise goals. |  |  | | 1.11 | The Noise Control Policy contains general statements of the roles and responsibility of the organisation employee and contractors in implementing the policy. |  |  | | 1.12 | Employees are provided with an overview of the organisations noise control policy |  |  | |
| 2 Noise Report |
| |  |  |  |  | | --- | --- | --- | --- | | **Point** | **Standard** | **Standard met** | **Comments** | | 2.1 | There is a current noise report. |  |  | | 2.2 | Contractors are covered by a current noise report. |  |  | | 2.3 | The State Mining Engineer has been notified of the report. |  |  | | 2.4 | A copy of the notification form is included in the original report. |  |  | | 2.5 | A summary of noise control work undertaken previously is in the report. |  |  | | 2.6 | Noise measurement data is in the report. |  |  | | 2.7 | Strategies to deal with noise sources by means of engineering noise control are given in the report |  |  | | 2.8 | Recommendations for reduction of exposure time are in the report. |  |  | | 2.9 | Recommendations for selection of personal hearing protectors are in the report. |  |  | | 2.10 | Noise report is signed and dated by a noise officer. |  |  | | 2.11 | Instrument calibration certificates are appended to the report. |  |  | | 2.12 | Floor plan contours are appended to the report. |  |  | | 2.13 | Noise report is readily available to employees. |  |  | | 2.14 | The contents of the noise report have been communicated to employees. |  |  | |
| 3 Noise Control Plan |
| |  |  |  |  | | --- | --- | --- | --- | | **Point** | **Standard** | **Standard met** | **Comments** | | 3.1 | There is a Noise Control Plan listing engineering and administrative noise control measures identified in the report. |  |  | | 3.2 | The Noise Control Plan has been implemented. |  |  | | 3.3 | The plan identifies the proposed noise control measures based on appropriate ranking of noise problems. |  |  | | 3.4 | The plan specifies dates when the documented actions are to be completed. |  |  | | 3.5 | The plan shows noise reduction resulted from implementation of the documented actions. |  |  | | 3.6 | The plan includes procedures for its review and update. |  |  | | 3.7 | Regular progress reports are provided to the manager. |  |  | |
| 4 Buy Quiet Process |
| |  |  |  |  | | --- | --- | --- | --- | | **Point** | **Standard** | **Standard met** | **Comments** | | 4.1 | There is a purchase specification which specifies maximum acceptable noise emission values. |  |  | | 4.2 | There is a noise test form used for obtaining information on noise data from suppliers. |  |  | | 4.3 | Noise is taken into account in the selection of any new plant. |  |  | | 4.4 | Noise emissions of any noisy plant are checked upon its delivery / installation on site. |  |  | |
| 5 Noise Control Measures |
| |  |  |  |  | | --- | --- | --- | --- | | **Point** | **Standard** | **Standard met** | **Comments** | | 5.1 | There is a system for inspection and maintenance of noise control equipment. |  |  | | 5.2 | There is a procedure for reporting faults of noise control equipment. |  |  | | 5.3 | There is a system for the repair of reported equipment faults. |  |  | | 5.4 | There is a system to identify the need for control of employee noise exposure in temporary work areas. |  |  | |
| 6 Personal Hearing Protectors |
| |  |  |  |  | | --- | --- | --- | --- | | **Point** | **Standard** | **Standard met** | **Comments** | | 6.1 | There is a system for purchase of hearing protectors with recommended attenuation levels. |  |  | | 6.2 | Employees are issued with hearing protectors having recommended attenuation levels. |  |  | | 6.3 | There is a system for regular checks of wearing rates and practices |  |  | | 6.4 | Facilities are readily available for the cleaning of reusable protectors. |  |  | | 6.5 | There is a system for prompt replacement of worn or damaged protectors. |  |  | |
| 7 Safety Warning Signs |
| |  |  |  |  | | --- | --- | --- | --- | | **Point** | **Standard** | **Standard met** | **Comments** | | 7.1 | Noise hazard areas where hearing protection must be worn are sign posted. |  |  | | 7.2 | Safety warning signs for hearing protection are kept clean. |  |  | | 7.3 | Where sign posting is not practicable, alternative arrangements are made to recognise circumstances in which personal hearing protectors are required. |  |  | |
| 8 Information Instruction and Training |
| |  |  |  |  | | --- | --- | --- | --- | | **Point** | **Standard** | **Standard met** | **Comments** | | 8.1 | The site induction includes a section on the site noise hazards and the wearing of hearing protection |  |  | | 8.2 | Employees are provided with information on damage to their hearing resulting from exposure to excessive noise. |  |  | | 8.3 | Employees are given instruction and training on the use, fitting and care of personal hearing protectors. |  |  | | 8.4 | Employees are provided with information on noise control measures which are in use or are planned. |  |  | | 8.5 | Instruction and training obtained by employees is recorded. |  |  | |
| 9 Noise Dosimetry |
| |  |  |  |  | | --- | --- | --- | --- | | **Point** | **Standard** | **Standard met** | **Comments** | | 9.1 | There is a site noise dosimetry program implemented aiming to assess employee exposure to noise. |  |  | | 9.2 | The Resources Safety recommended minimum sampling frequency is included in the sampling program. |  |  | | 9.3 | Employee overexposure results are assessed and corrective action undertaken |  |  | | 9.4 | Each employee sampled is provided with the result of their noise exposure assessment. |  |  | | 9.5 | The sampling results are submitted to Resources Safety. |  |  | |