# Notification of commencement of mining operation – template

(Use company letterhead)

(Select applicable inspectorate)

**North Inspectorate**

The District Inspector of Mines  
Resources Safety  
Department of Mines and Petroleum  
100 Plain Street, East Perth WA 6004

Facsimile: 08 9358 8079

Email: north.inspectorate@dmp.wa.gov.au

**East Inspectorate**

The District Inspector of Mines  
Resources Safety  
Department of Mines and Petroleum  
Locked Bag 405, Kalgoorlie WA 6433

Facsimile: 08 9021 7670

Email: east.inspectorate@dmp.wa.gov.au

**West Inspectorate**

The District Inspector of Mines  
Resources Safety  
Department of Mines and Petroleum  
100 Plain Street, East Perth WA 6004

Facsimile: 08 9358 8079

Email: west.inspectorate@dmp.wa.gov.au

OR

The District Inspector of Mines  
Resources Safety  
Department of Mines and Petroleum  
PO Box 500, Collie WA 6225

Facsimile: 08 9734 1606

Email: west.inspectorate@dmp.wa.gov.au

Dear Sir / Madam,

In accordance with section 42 of the *Mines Safety and Inspection Act 1994*, the following notification is provided for the commencement of mining operations at the <name of mine site> mine.

## MINES SAFETY AND INSPECTION REGULATIONS 1995

## PART 3 MANAGEMENT OF MINES

Division 2 – Notification of commencement or suspension of mining operations.

On <date> <Company name of Principal Employer> received the project management plan approval from the State Mining Engineer for the <name of mine site> mine.

This letter provides confirmation of the commencement of the above mining operation as listed below.

### Regulation 3.12 General details to be included

|  |  |  |
| --- | --- | --- |
| (a) | Name and location of mine |  |
| (b) | Number of lease, tenement or other interest |  |
| (c) | Name and address of Principal Employer |  |
| (d) | Status of operation | Commencement |
| (e) | Date of commencement |  |

Yours faithfully,

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal Employer / Registered Manager

<Company name>

<Date>