

This application together with accompanying information should be submitted to:

Private and Confidential

Executive Director
Petroleum Division
Department of Mines and Petroleum
Level 11, Mineral House
100 Plain Street
EAST PERTH WA 6004

Attention: Senior Titles Officer

Information required to accompany application:

- A. The original instrument of transfer, as prescribed in the relevant Regulations (eg. *P(SL)A 1967* Regulation No. 3), executed by all parties to the transfer together with one executed or certified copy, along with 2 copies of the application form. A separate instrument of transfer is required for each title to be transferred.
- B. Details of the participating interests held by the transferor(s) and subsequent participating interests of the transferee(s).
- C. Details of incoming corporation(s) and its relationship to any major corporation or group, substantial shareholding, directors, principal business activity and place of incorporation/business (where a current annual report reveals all the above information such is acceptable).
- D. Details of the incoming corporation's financial status and its ability to fund its share of the venture.
- E. Details of the technical expertise of, and available to, the incoming corporation and particulars of other current and previous involvements in petroleum exploration and development.
- F. A brief description of the consideration for the transfer, including that of any prior dealing(s) relevant to the approval of the transfer and an assessment of the registration fee considered to be applicable;
- G. Evidence that the transfer under the *Petroleum Pipelines Act 1969* has been presented for assessment under the *Duties Act 2008*.
- H. Where transfer submitted under *Petroleum Pipelines Act 1969*, you will need to provide a completed Registration Form B2 from the Department of Land Information for the registration of new titleholders against the easements under the *Transfer of Land Act 1893* as amended.
- I. Where an incoming corporation is well known to the Department and has provided the information under C, D & E within recent times, the requirements to provide that information is not necessary.
- J. It should be noted that a transfer shall not be approved unless it is an absolute transfer of the whole of the transferors' (all of the registered holders') interest in the title.
- K. The application for approval of a transfer shall be lodged within 3 months of the transfer being executed.
- L. Any time constraints written into the instrument should be highlighted.
- M. If rendered necessary by this transfer a new address for the service of notices on the title holders should be considered.