# Application for approval as an emergency responder to dangerous goods incidents

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| **1. Emergency responder company details** | |
| Full legal entity name | Click here to enter text. |
| Company trading name | Click here to enter text. |
| Postal address | Click here to enter text. |
| Site address(s) | Click here to enter text. |
| Telephone number(s) | Click here to enter text. |
| Email address | Click here to enter text. |
| ABN/CAN | Click here to enter text. |
| DMIRS issued AER number (if current) | Click here to enter text. |
| Other contact details (if any) | Click here to enter text. |

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| **2. Contact person for queries regarding the application** | |
| Name: | Click here to enter text. |
| Phone number: | Click here to enter text. |
| Email address: | Click here to enter text. |

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| **3. 24-hour contact details** | |
| Emergency/ 24-hour contact name: | Click here to enter text. |
| Emergency/ 24-hour contact phone number: | Click here to enter text. |
| Emergency/ 24-hour contact email address: | Click here to enter text. |

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| **4. Approval is requested for the following categories** | | |  |
| **Category** |  | **Category** |  |
| Division 2.1 – Flammable gases |  | Division 4.3 – Water reactive substances |  |
| Division 2.2 – Non-flammable, non-toxic gases |  | Division 5.1 – Oxidizing agents |  |
| Division 2.3 – Toxic gases |  | Division 5.2 – Organic peroxides |  |
| Class 3 – Flammable liquids |  | Division 6.1 – Toxic substances |  |
| Division 4.1 – Flammable solids |  | Class 8 – Corrosive substances |  |
| Division 4.2 – Spontaneously combustible substances |  | Combustible liquid – C1 |  |
| Other specific dangerous goods such as Class 9 substances, SSAN (security sensitive ammonium nitrate), chlorine, LPG or LNG |  | Click here to enter text. | |
| Please specify the quantity of dangerous goods for each division/class (in kg/L): | Click or tap here to enter text. | | |

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| **5. Response details** | |
|  | Application for emergency response relating to company’s own product or a single company |
|  | Application for public emergency response i.e. intent to provide services to multiple companies *(please tick own and public if both apply)* |

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| **6. Additional information/ comments** |
| Click or tap here to enter text. |

*\* Refer to the emergency responders approval guide for further information on completing this application. Available from* <https://www.dmirs.wa.gov.au> *in the dangerous goods publications section*

As part of the Department’s process to assess applications for Approved Emergency Responders (AERs) sufficient information is required to accompany an application. If the information within the checklist attached to this form is not provided initially, this may result in delays with assessing your application and processing your request. It is the responsibility of individual applicants to ensure that the required paperwork is supplied at the submission stage.

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| **7. Applicant’s declaration** | |
| *I certify that the details contained in this application are true and correct and I have enclosed the necessary documentation.* | |
| Name: Click here to enter text. | Position: Click here to enter text. |
| Signature: | Date: Click or tap to enter a date. |

## Information submission checklist

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| **8. Attach the following information\* with this application** (please tick the boxes to ensure your submission is complete) | |
| **Licenses and business information** | |
|  | Original certified copy of incorporation/partnership/trust |
|  | Copies of license(s) to transport dangerous goods |
|  | Emergency/24 hour contact details provided |
|  | Current insurance certificates (minimum public liability insurance of $5 million) |
|  | Security sensitive ammonium nitrate Licences and Dangerous Goods Security Cards (if applicable) |
| **Qualifications and training** | |
|  | Details on personnel available:   * To provide assistance/advice in an emergency * To respond to the incident/emergency |
|  | Certified true copies of qualifications and/or training certificates |
|  | Document addressing personnel experience and knowledge in dangerous goods and emergency response |
| **Response capabilities** | |
|  | Procedures for response to individual classes/divisions applying for |
|  | Detail on anticipated capacity of response (e.g. spill response capability) |
|  | Geographical limits for response capability (please include a map of areas that can be serviced) |
|  | Details of any partnerships with other companies – backup with other responders or subcontractor arrangements |
| **Emergency response equipment** | |
|  | A list of the company’s emergency response equipment for specific classes/divisions |
|  | Details of testing and monitoring equipment |
|  | Details of PPE and occupational hygiene equipment for personnel protection |
| **Safety Management System (SMS) information** | |
|  | Training records/matrix/inductions |
|  | Incident and hazard report template |
|  | JSA/SWMS templates for each class/division applying for |
|  | Copy of standard operating procedures |
|  | Equipment and PPE servicing log template |
| **Emergency response documentation** | |
|  | Log summary template for incident response |
|  | Emergency question log sheet template (for call centre questions) |
|  | Handover process (e.g. how you will take over the incident from DFES and how you will then hand it back to local authorities) |
|  | Procedure for disposal of DGs or material contaminated with DGs (e.g. specific procedures for each category) |
|  | Incident materials disposal tracking template (e.g. chain of custody [CoC] or similar) |
|  | Debrief and incident reporting template |
|  | Follow-up template |
|  | Details on record keeping system for all emergency responses carried out |