

# Reporting an accident or incident to the Department for mining, exploration and mineral processing



		Accident Minor injury [s. 76]	Accident Serious or potentially serious injury [s. 76]	Occurrence [s. 78]	Potentially serious occurrence [s. 79]	Incidents affecting registered plant [r. 6.36]
As soon as practicable	If serious, phone 1800 SAFEMINE	X	☎	☎	☎	☎
	Submit notifiable incident report	X	✓ SRS	✓ SRS	✓ SRS	✓ SRS
Within 2 weeks of end of month	Submit mining injury report	✓ SRS	✓ SRS	X	X	X
	Submit monthly status report	A monthly status form must be submitted whether or not there has been a reportable accident during the month				

*Note: You are reminded that the place where an accident causing death or serious injury has occurred must not be disturbed, as required under s. 81 of the Mines Safety and Inspection Act 1994.*

Accident reports, incident reports and monthly status report must be submitted to the Department via the online Safety Regulation System (SRS). A company administrator must register for SRS access before reports can be submitted.

**Telephone: 1800 SAFEMINE (1800 723 364)**